

**TOWN OF ELLENDALE**  
**August 28, 2024-7:00 PM**  
**300 McCaulley Avenue**  
**Recorder: Aiworth 006**

**SPECIAL MEETING MINUTES**

1. **Call to Order**
2. **Pledge of Allegiance/Moment of Silence**
3. **Roll Call**

Members Present:

Tom Panas – President  
Clay Walton – Vice President  
Joe Beck – Council Member at Large  
Virginia Weller – Secretary

Members Absent: Michael Workman no longer lives in Town.

4. **Approval of Agenda:** Virginia Weller made the motion, 2<sup>nd</sup> Joe Beck. Roll Call Vote: Clay Walton yes, Joe Beck Yes, Virginia Weller yes and Tom Panas yes.

5. **New Business:**

i. **Appointment to fill Council Vacancy:** Sam Noto was the only application we received. Clay Walton made the motion to appoint Sam Noto, 2<sup>nd</sup> Joe Beck. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes. Tom Panas read the Oath of Office and Mr. Noto repeated and accepted the Oath.

ii. **Review and Recommendation to Approve 2025 Budget:** Sam Noto made the Motion to Approve, 2<sup>nd</sup> by Joe Beck. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, Tom Panas yes and Sam Noto yes. There is an Executive Summary Page, Notes to Comparative Report (Pages 1 to 3) and Budget vs Actuals Comparative Report 2025-2022(Pages 1-5) Mr. Walton said that this is a conservative budget according to our Accountant. Page 2 of 5 in the shaded numbers, there is a breakdown on page 1 of 3. Virginia Weller asked about the rental license amount and Mr. Walton said that the numbers are done from our quick books account. Ms. Weller asked if paid holidays, vacation time and sick days were part of the Maintenance budget for payroll and was told no. Joe Beck asked about the wages for Maintenance and was told by Mr. Walton that it included Social Security, and other withholdings from wages. Mr. Walton said that vehicle maintenance under Police Department Expenditures was listed down for unexpected cost. For instance: turning the old police car into a neighborhood watch vehicle. Mr. Walton said that if a project comes up in 6 months, we should be able to look at the budget and see if the town can afford it or not.

6. **ADJOURNMENT**: Joe Beck made the motion with a second by Clay Walton. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, Tom Panas yes and Sam Noto yes.

7. **Visitor Recognition**: Terrie Ottomano said that she will put it on the web page and Facebook that the Budget is available at Town Hall.

Minutes Submitted by Virginia Weller