

# TOWN OF ELLENDALE

Regular Meeting of Ellendale Town Council

June 5, 2024 7PM

Ellendale Fire Hall-302 Main Street

Recorder Olympus # 19

## MINUTES

1. Call to Order
2. Pledge of Allegiance/Moment of Silence
3. Roll Call

### **Town Council Members Present:**

**Tom Panas – President**

**Clay Walton-Vice President**

**Joe Beck-Chairman at Large**

**Virginia Weller-Secretary**

### **Town Council Members Absent:**

**Michael Workman-Chairman at Large**

4. Approval of Agenda: Motion by Virginia Weller, 2<sup>nd</sup> by Clay Walton to accept the agenda. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes.

5. Approval of Previous Minutes: Minutes need some errors fixed. Executive Session needs to be separate.

6. Treasurer's Report: Report read by Aaron Moore. Newdale Acres on South Old State Road: Terrie Ottomano said that he thought he was being charged to much, so he was told to go to the county and found out that the town was correct.

7. Police Chief's Report: Report read by Chief Von Gorres.

8. Town Clerk's Report: Report read by Karen Brittingham

### 9. Committee Report(s):

i. **Community Outreach Update** – Meeting Canceled. Terrie Ottomano read a report about upcoming events. Next Meeting is June 20, 2024 ii. Update of town service building (ma 24 and July 25,2024. The welcome letter was changed without the President's signature. Ingram Village letter and copy of deed restrictions and owner information sheets Motion by Virginia Weller, 2<sup>nd</sup> by Joe Beck to accept the changes.

### ii. **Police Committee Update-** Meeting Canceled

10. President's Report: Tom Panas said good evening and thanks for coming. The town needs community involvement. He asked if people in the audience had talked to a neighbor about coming to meetings or committee meetings.

11. Visitor Recognition\*: Tamara Skis asked about the mailboxes at Ingram Village because she can't back out of her driveway because of the cars in the way. She stated that the Town needs a new Attorney because he hasn't answered her FIOA request from Jan, 2024. Sebrina Young Asked about the mailboxes. She also asked about her business plans on main st. She said a supermarket would be nice. Aaron Moore said that speed bumps and four-way stops are hard on the fire company equipment.

### **13. OLD BUSINESS:**

i. **Annexation Update:** Two Properties show commercial businesses. Clay Walton said that we aren't chasing businesses.

ii. **Update of town service building (maintenance, police, town hall)** We need new buildings. The town is looking at different sights.

iii. **Fee Review, including impact fee-Attorney review:** In 2006 the impact fee required charter changes. They were lowered in 2022 and raised back in December 2024. The attorney said that there is no specific breakdown for the impact fees. If changes are made to the impact fees, then it needs to be done by a resolution.

iv. **Security Camera Update-** Delmarva Power: The town is ready to order the cameras. The locations in town have been picked out. The town is trying to get Delmarva Power to agree to us using their polls, but if not then we will have to purchase polls and that will cut down on one camera that we can buy.

v. **New Police Vehicle-Delivery and Equipment Update:** The town found a new vehicle with the help of Lester and the Chief. Brain Shupe, Dave Wilson and Jessie Vanderwend are buying the car. It is down getting lights, and such put in it.

vi. **All Way Stop, Speed Bump and Pedestrian Crosswalk(s):** The town reached out to the Fire Co. And they are against them. Mr. Panas said the speed on some of these roads aren't good and that there are more kids on the ride with bikes and playing. Mr. Panas also said that speed bump's work. Motion by Tom Panas, Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller no, and Tom Panas yes to speed bumps on Willow, Gladys and Washington Ave.

vii. **Resolution Status** (filing with Sussex County): The town recorded the partial taxes and the Forest Landing Street names with Sussex County. The resolution for the annexations of properties in town can't be recorded until they are listed in the news paper for so long.

viii. **Drainage Issues** (Ingram Village/Forest Landing) (Update from Subdivision Engineers): DBF, Insight Homes and the Soil Conservation is working on fixing the problem. GMB will look at it when done.

ix. **Grant update (Generator):** Roys's gave an estimate of 49,750 for the generator and to install. It would be diesel. Satterfield gave an estimate of 32,800 for the generator and to install it. It would be propane. Clay Walton made the motion to go with Satterfield, with a 2<sup>nd</sup> from Joe Beck. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes.

X. **Planning and Zoning Commissioner Appointment** (Kirlin) (Note: Letter of Intent on file) Clay Walton made to motion to appoint Dale Kirlin to the P&Z Commission, 2<sup>nd</sup> by Tom Panas. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller Yes and Tom Panas yes.

### **14. New Business:**

i. **Attorney-** The new Attorney's name is Liam Gallagher. He lives in Camden. He has submitted a contract. The council needs to authorize Tom Panas to sign the retainer. Motion made by Clay Walton, 2<sup>nd</sup> by Tom Panas. To sign the retainer. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes.

ii. **July meeting date (July 3, 2024, or July 10,2024):** Motion made by Clay Walton and 2<sup>nd</sup> by Virginia Weller to go with July 10,2024 due to the holiday. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes.

**15: CORRESPONDENCE:** Public Comment: Ingram Village ponds, Paid Holidays/ Vacation for employees, 2<sup>nd</sup> entrance to Ingram Village.

**16. EXECUTIVE SESSION: NO VOTING (UPDATE)** Motion made by Tom Panas and 2<sup>nd</sup> by Clay Walton to go into this session. Roll Call Vote: Clay Walton yes, Joe Beck Yes, Virginia Weller yes and Tom Panas yes.

Motion to come out of executive session by Clay Walton, 2<sup>nd</sup> by Joe Beck. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes.

**17. ADJOURNMENT: Motion** by Clay Walton, 2<sup>nd</sup> by Joe Beck. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes.

Minutes Submitted by Virginia Weller