

TOWN OF ELLENDALE

Regular Meeting of Ellendale Town Council

April 03, 2024-7:00 PM

Ellendale Fire Hall- 302 Main Street

Minutes

- **Call to Order**
- **Pledge of Allegiance/Moment of Silence**
- **Roll Call**

Council Member's Present:

Tom Panas- President

Clay Walton- Vice President

Joe Beck- Chair Man at Large

Virginia Weller- Secretary

Council Member's Absent:

Michael Workman- Chair Man At Large

- **Approval of Agenda: Motion** made by Clay Walton, 2nd by Joe Beck to accept the agenda with these changes: Number 1 under old business was tabled due to error in wording, number 7 under old business to withdrawal White Well and number 1 under new business due to it needing an election. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes.
- **Approval of Previous Minutes: Motion** made by Clay Walton, 2nd by Tom Panas. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes.
- **Treasurer's Report:** None Provided due to banking issues with Community Bank. Verbal report given by Tom Panas.
- **Police Chief's Report: Motion** made by Clay Walton, 2nd by Joe Beck to accept the written police report. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes. Verbal report given by Chief Von Gorres. Motion to accept by Joe Beck, 2nd by Clay Walton. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia weller yes and Tom Panas yes.
- **Town Clerk's Report: Motion** made by Virginia Weller, 2nd by Clay Walton. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes. Verbal report given by Karen Brittingham.
- **Committee Reports**
 1. Community Outreach Update: Motion to accept the written report by Joe Beck, 2nd by Tom Panas. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller Yes, and Tom Panas yes. Motion to accept verbal report given by Joe Beck, Virginia weller, 2nd by Clay Walton. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, Tom Panas yes.

2. Police Committee Update: Motion to accept the verbal report Tom Panas, 2nd By Joe Beck. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, And Tom Panas yes.
- **President's Report: Motion** made by Virginia Weller, 2nd by Clay Walton. Roll call vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes. Verbal Report given by Tom Panas. He thanked everyone for coming out to the meeting. He asked that everyone try to bring a neighbor. He said the town is still going Through a learning curve. The town responded back about the audit and that we Are following what they said. The treasurer is working on the taxes.
 - **Visitor's Recognition:**

Tamara Skis: She thanked Chief Von Gorres for his hard work. She asked about Her FIOA request that was done on Jan 4, 2024. She asked about the drainage On Washington St. Some areas around there are blocked off. She is against the Speed bump idea because of damage done to emergency vehicles. Sam Noto Thinks that the police report needs to be read. He asked if the feral cat/ dog Park grant was still being worked on. Deborah Short talked about the speeding And stated that del-dot won't do extra stop signs. Dwayne thomlin asked about Putting stop signs on Gladys Street. He asked about the construction traffic on Gladys Street. Sheldon Hudson was a town manager in Millsboro and is now A consultant on his own for small towns. Sebrenia Young asked about section 8 In the town house rentals. Brandia Knox doesn't want section 8 in the Townhouse rentals.
 - **Old Business:**
 1. Tax billing/split properties: This item was tabled due to error in wording.
 2. Bank Update: The credit card machine is up and running. Verbal update by Tom Panas.
 3. Charter Review: There will be a meeting with 4 people going over other towns Charter. So that in 3 years the town can do ordinances instead of charter Changes. Verbal update by Karen Brittingham.
 4. Town Survey Update: Traditionally the south side of town would be paid for by The town and the north side by the developer. The town wants an accurate Survey of the and town and to get a map of it. Verbal update by Clay Walton.
 5. Insight Homes, Phase 4 Update: The Planning Commision gave the Recommendation to accept the plan with added parking spaces on the end of The buildings. It was also stated that parking spaces will be added at the end Of the townhouses that were just built. Clay Walton made the Motion to accept The revision to the plans. 2nd given by Tom Panas. Roll call vote: Clay Walton Yes, Joe Beck yes, Virginia Weller yes and Tom Panas yes.
 6. Forest Landing Street Name(s): RESOLUTION 24-S04-001 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck Yes, Viginia Weller Yes, and Tom Panas yes.

7. Annexation Update (Office of State Planning) RESOLUTION APPROVALS and ZONING ORDINANCE: All paperwork was submitted to the Office of State Planning and accepted.

1. Herholdt/Insight Homes: RESOLUTION 24-A03-01 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes. ORDINANCE 24-O03-01 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes.
2. Garey: RESOLUTION 24-A03-02 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes. ORDINANCE 24-O03-02 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes.
3. West Ellendale Annexation: The town amended to withdrawal White Well.
 - * Reed Trucking: RESOLUTION 24-A03-04 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller Yes, and Tom Panas yes. ORDINANCE 24-O03-04 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes.
 - * Six Green Lands, LLC: RESOLUTION 24-A03-05 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes. ORDINANCE 24-O03-05 Was read by Karen Brittingham with a Roll Call Vote: Clay Walton Yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes.
4. Forest Landing: Corrected RESOLUTION 24-A-3-06 was read by Karen Brittingham with a Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas yes.

• **New Business:**

1. Annexation Request:

Short Property- We amended the agenda to remove this item because it Requires an election due to property size.

Wilson Baker Property's-This property is (2) 1 acre size lots. Joe Beck asked That it be tabled because he doesn't like how it was handled. Virginia Weller asked for a vote to move forward with it. Joe Beck made the Motion to table it with a 2nd from Clay Walton. Roll Call Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom Panas no.

2. Solicitation for Town Engineer-Clay Walton interviewed 3 companies. He said All three where qualified. Pennoni is too small for what the town Requires. GMB seemed more capable of handling what the town Needs. They generally only work with towns. DBF has two projects in

the town right now so it would be a conflict of interest. Motion made

By CLay Walton and a 2nd by Tom Panas to go with GMB and use DBF as a backup. Roll Call Vote: CLay Walton yes, Joe Beck yes,

Virginia Weller yes. And Tom Panas yes.

3. Update of town services (bldg, maintenance police) Assign to Committee/
COMMUNITY SUPPORT: The town needs the community's help.
How many buildings does the town need, one or two. How will the
New developers help.
4. Reassessment of Impact Fee Distribution and other town fees under review:
The charter states that 3% should go the fire company without the
Town needing to know how it's spent. The town fees need to be
Gone over because they haven't been changed in at least 5 years.
5. Grant Update Fiscal Year 2024: Karen Brittingham found out that the funds
Should be turned over to the town so that we can use them as need
To pay for the following items.
 1. Generator and Concrete Pad: This will be at town hall.
 2. Ferral Cat Program: The outreach committee took a vote and decided
Against the dog park. They are working on the ferreal cats.
 3. Gas Boiler (Fire Company):
 4. Security Camera: The town is moving forward with cameras through out
Town in certain locations. Delmarva Power is coming in for a meeting
Next week to discuss putting them on their polls. The town will be
Going with Fran Dwyer for installing the cameras. Mr. Dwyer will also
be doing key fobs on the doors at town hall.
6. Community Outreach:
 1. Events: The town will be extending the town cleanup/pick up for 1 more
Week.
 2. Funding: This was on last month's agenda.
7. Town Hall Transparency (based on audit Review): This is one reason why the
town needs an engineering firm. The town needs to get information
From the residents and then address it. Serious drainage problems in
Ingram Village. Del-Dot is goings to replace the digital speed signs
Coming into town.
8. Community Support: The committees really need people to show up and help.

- **Correspondence**

1. Ingram Village Propane Tanks: Most of the residents have their tanks buried in
their yards. They are now burring them underground at a different
Location and running lines to the houses without approval.
2. Marsh Letter(s): There have been several FIOA's requested which causes the
The town a lot of research. This will cost him a lot of money. He was
Reached out too by the town clerk with no response.
3. Ingram Village-Common Area Maintenance: A public comment request was
Turned in with this question.
4. Fall Fest at the Fire Company: A brochure was given to Virginia Weller about
This item and she read it out loud along with other up coming

Events at the fire company. She will give this information to the Outreach Committee.

- **ADJOURNMENT: Motion** made by Clay Walton and 2nd by Joe Beck. Roll Call
Vote: Clay Walton yes, Joe Beck yes, Virginia Weller yes, and Tom
Panas yes.