

# MINUTES

Special Meeting of Town Council – Town of Ellendale  
January 23, 2024 – 7:00 PM  
Town Hall 300 McCaulley Avenue

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

Council Members Present:

Tom Panas – President  
Clay Walton – Vice-President  
Joe Beck – Member at Large

Town Staff Present????? – I don't know if there were any

Members of the Public Present:

See Sign in Sheet, dated January 23, 2024

4. **Approval of Agenda**

J. Beck motion to approve agenda. C. Walton approved. Agenda approved by council.

New Business

Interview, discussion and vote for Town Clerk position.

Karen Brittingham is applicant and present.

K. Brittingham explained she has 40 years of government experience including a background with the City Planner for the City of Milford in annexations and previously held the position of Town of Ellendale Town Clerk.

C. Walton – The Town is looking for flexibilities with one late night a week for council meetings and such to take notes. Common complaint is the community sees the times available/open at Town Hall, but no one is available. We want more specific time periods that will be staffed to work for the citizens of Ellendale.

K. Brittingham – We can work together on a new schedule, implement and review to see how it is working.

J. Beck – One night a week would be important say from 4–7 PM so people have access for things like permits when they cannot make it during normal workweek hours.