

Regular Meeting Minutes
Sept 1st, 2021

7:00pm – Regular Meeting

1. Call to Order

At 7:02pm, the regular Town Hall meeting for Sept 1st, 2021, was called to order by President Kim Hughes

2. Moment of Silence/ Pledge of Allegiance

Moment of Silence and Pledge of Allegiance lead by Kim Hughes

3. Roll Call

Kim Hughes, President – Present; Virginia Weller, Vice President – Present; Tamara Skis, Secretary – Present; Aaron Moore, Treasurer – Present.

In Attendance: See sign in sheet

4. Citizen Service Recognition

No Citizens to recognize this month.

5. Approval of Agenda

Items 9.12, 9.14, and 9.15 were tabled. Item 9.9 was removed all together Motion to accept the agenda with the revisions - Aaron Moore. Second - Debbie Short. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

6. Reading & Approval of Minutes

Motion to accept the July minutes - Aaron Moore. Second - Virginia Weller. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

7. Treasurer's Report

Kim Hughes reviewed the Treasurer's report. Motion to accept the Treasurer's Report – Tamara Skis. Second – Virginia Weller. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

8. Police Chief's Report

Chief Von Goerres read the police report. Motion to accept the submitted police report – Aaron Moore. Second – Tamara Skis. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

9. Old Business

9.1 Ingram Village Update - DelDOT still has a "punch list" of items that need to be addressed before the Town should take ownership. An Insight Home representative was present and requested to see the list to try to work through them.

9.2 Comprehensive Plan Review Update - The Town is still working through the edits previously requested by PLUS and will submit once completed.

- 9.3 Committee Updates – The Sunshine Committee had a successful Move in the Park event with Fried Green Tomatoes as the movie. Due to Covid-19, any other events are still on hold and will be reviewed in October. The Backpack event was successful with the First State Community Action.
- 9.4 Charter Change Project - Progress at Public Hearing. Will continue to work through at Public Hearing on Sept 8 at 7pm.
- 9.5 Insight Homes Proposed Building Plans – Insight Homes met with the Planning Commission. The Planning Commission made the recommendation to allow them to make the changes they requested. Discussion about the building permits ensued. It was brought up that a sign had been erected without prior approval. Motion to dispense the building permits once the sign was taken down - Tamara Skis. Second - Aaron Moore. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.
- 9.6 Annexation – Aaron Moore brought to council the proposed consideration from Forest Landing which put conditions on the land being offered. Aaron Moore recommended that the Council decline the consideration as stipulated. Motion for Aaron Moore to be allowed to revert back to the Forest Landing developers regarding the conditions of the consideration - Tamara Skis. Second - Debbie Short. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.
- 9.7 Zoning Ordinance Update - Aaron Moore brought to the table a proposed lighting ordinance. All members of council were provided a copy. This was sent to the Planning Commission for review and comments to be reviewed at the next meeting.
- 9.8 2021 Road Projects Update - The millings previously discussed were determined to be property of the paving company, which could dispose of them as they wish.
- 9.9 18238 Beach Highway Site Update - Removed from agenda
- 9.10 Sussex County Sewer Capacity - Aaron Moore still working to have the same deal as Greenwood as far as annexation in order to tie into the sewer system.
- 9.11 Playground equipment replacement Update - Aaron Moore brought the choices as far as actual playground equipment to the table. Motion to purchase the color scheme referred to as “River” - Tamara Skis. Second - Debbie Short. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.
- 9.12 Fee Schedule Update - Tabled
- 9.13 Shorts Annexation Proclamation – Craig Eliassen read the annexation proclamation by title. Motion to accept the proclamation - Tamara Skis. Second- Aaron Moore. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.
- 9.14 Maintenance Equipment replacement Update - Tabled
- 9.15 2022 Budget Update - Tabled

9.16 Candy Rain - Still in discussion about whether or not the pandemic will allow this event to happen. The conversation with Jay Jones was to continue planning the event so that if the conditions allow, everything will be in place to have the event.

9.17 Back to School Event - Discussed in Committee Updates

10. New Business:

10.1 Ellendale Fire Company Building Update project - Discussions about what is needed for the fire company to update what is referred to as the "blue building." There is confusion about how to merge the properties and how to zone the parcels. At the end of discussion, it was decided that Craig Eliassen would speak on behalf of the Town to the Fire Company lawyer.

11. Correspondence: None

12. Recognition of Visitors: None

Motion to recess into Executive Session - Tamara Skis. Second - Aaron Moore. Voting in favor of the motion: Kim Hughes, Virginia Weller, Aaron Moore and Tamara Skis. Not present for vote: Deborah Short. Motion carried by majority vote.

Recessed into Executive Session at 9:19pm

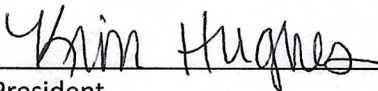
13. Executive Session: Private

Motion to open public session - Tamara Skis. Second - Aaron Moore. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

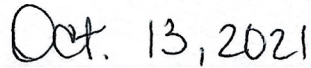
Rejoined open Session at 10:11pm

14. Adjournment: Motion to adjourn – Tamara Skis. Second – Virginia Weller. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

Meeting adjourned at 10:12 pm



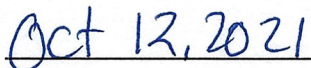
President



Date



Secretary/Councilmember



Date