

Regular Meeting Minutes  
Tuesday May 19, 2020  
Ellendale Town Hall, 300 McCaulley Avenue  
12th, 2020

Meeting was changed to Tuesday May 19, 2020 from Tuesday May 12th, 2020 at the request of President Hughes due to illness. Reposting was done according to FOIA.

At 7:03pm, the regular meeting was called to order over the conference call. No moment of silence was held, nor Pledge recited. Due to COVID-19, we are still doing conference call meetings in lieu of regular town hall public meetings.

**Roll Call:** Sherita Perry present, Vice President Virginia Weller present, Tamara Skis present, Tanya D. Mann present, and President/Mayor Kim Hughes present. Also present on the call were Chief Bruce VonGoerres, Aaron Moore, Roxann Moore, Annie Mock, Kim Koukaras, and Lawyer Daniel DeMott

**Citizen Recognition Program** – no residents were recognized at this time.

**Approval of Agenda-** Vice President Virginia Weller made the motion to accept agenda with the changes and Tamara Skis gave the second: with all in favor, motion carried with this being a conference call Sherita Perry yes, Vice President Virginia Weller yes, Tamara Skis yes, Tanya D. Mann yes and President/Mayor Kim Hughes yes.

**Approval of Minutes-** Tamara Skis made the motion to accept the March Minutes with all its changes and Vice President Virginia Weller gave the second with all in favor motion carried. Roll call vote: Sherita Perry yes, Vice President Virginia Weller yes, Tamara Skis yes, Tanya D. Mann yes, and Kim Hughes yes. Tamara Skis made the motion to accept the April Minutes with all of its changes and Vice President Virginia Weller gave the second with all in favor motion carried with this being a conference call Sherita Perry yes, Vice President Virginia Weller yes, Tamara Skis yes, Tanya D. Mann yes, and President/Mayor Kim Hughes yes.

**Treasurer's Report:** Tamara Skis made the motion to table the April treasurer's report until the property tax portion reflects correct amount received, since at this time, it is reflecting what was billed. Vice President Virginia Weller gave the second with all in favor, motion carried. Roll call vote: Sherita Perry yes, Vice President Virginia Weller yes, Tamara Skis yes, Tanya D. Mann yes, and Kim Hughes yes.

**Police Report-** Chief Bruce VonGoerres read the May police report. Tamara Skis made a motion to accept the report as read and Sherita Perry gave the second with all-in-favor motion carried. Roll Call vote: Sherita Perry yes, Vice President Virginia Weller yes, Tamara Skis yes, Tanya D. Mann yes, and Kim Hughes yes.

**Solicitor's Report:** Daniel DeMott will handle subjects as they come up

**Recognition of Visitor's**

**Old Business**

**Ingram Village on- street parking issues:** Council discussed and voted to do community awareness of "No Parking on Streets" that is a Deed Restriction in Ingram Village Tamara Skis made a motion to allow Chief VonGoerres and President/Mayor Hughes start handing out approved (by solicitor for the Town) flyers that state the positive reasons why no parking on the streets should be adhered to. Sherita Perry gave the second with all in-favor, motion carried. Roll Call vote Sherita Perry yes, Vice President Virginia Weller yes, Tamara Skis yes, Tanya D. Mann yes, and Kim Hughes yes.

**Comprehensive plan review updates:** We have received a six-month expansion <sup>tension From State Planning</sup> that the town. We need to review what tentative plans for growth the Town plans to incorporate in the Comprehensive Plan for housing, population, and other services and/or sections. We also need to do a comparison with two other town's Comprehensive Plans; we were given by State Planning. Those plans are from Dagsboro and Magnolia. <sub>to</sub>

**Community Up-date:** The meeting is moved to 6:15 <sup>pm space</sup> June 8, 2020. The plan is to start a raffle on Facebook for the quilts to raise money for the Youth Council and Community Event Fund. Tamara Skis made a motion to start a Sunshine Committee with Roxann Moore on Facebook for the 2020 Milford High School graduates and to promote some fun, positive events during quarantine to lift residents' spirits. *Virginia Weller gave the second. Roll Call vote: Sherita Perry-yes; Tamara Skis-yes; Virginia Weller-yes; Tanya Mann-yes; Kim Hughes-yes;*

**Charter Changes Project:** needs to get comments from council and make sure all sections that needed revising have been addressed.

**Establish Finance Committee:** Town Solicitor, Daniel DeMott has reviewed the State Code/Laws and discussed with another Town Attorney, as well as reviewed the Town Charter. Conflicting results as to whether this can be established by Town Council were found. He will continue to review, but suggests Councilmembers table ~~it~~ <sub>it</sub> at this time. <sub>he</sub>

### New Business

**Storm drain project** – 103 Main street/ 511 Main street discuss and vote: President Hughes went over the need for the repair of two storm drains located at the above addresses. DelDOT will no longer handle the storm drains on Main Street for the Town. Roxann Moore asked about when the one in front of their property (311 Main Street) would be addressed. President Hughes stated that since that is not an actual storm drain and is more like a "french basin". The construction, plan for water and such will be such a massive project that will involve several agencies, it will be last. Tanya Mann asked about the ditch issue on her property. President Hughes stated that the ditch has been filled in with dirt to open a bigger driveway by who, she does not know. That dirt is blocking the flow of the ditch water, it is not a storm drain issue. It is a homeowner problem, not a Town issue. It needs to be shoveled out to clear the blockage. Tamara asked if this need to be put out for bid. President Hughes said that they do one project at a time, which falls under the dollar amount that requires a placement for bid. Tamara Skis asked for the Town Solicitor to comment on this, Daniel DeMott stated that President Hughes was correct and that if it was done separately and billed as such to not exceed the dollar amount, that would not require the need to bid. Tamara Skis stated that if they were done and billed separately, she agreed. Motion to allow Shea Concrete to do the two storm drains not exceeding \$4999.00 was made by Tamara Skis and a second to the motion was given by Virginia Weller. Roll Call vote: Sherita Perry- yes; Tamara Skis- yes; Virginia Weller- yes; Kimberly Hughes- yes; and Tanya Mann- yes.

at 9:29pm,

**Adjournment-** Tanya D. Mann made a motion Sherita Perry gave the second with all in-favor, motion carried. Roll Call vote: Sherita Perry yes, Vice President Virginia Weller yes, Tamara Skis yes, Tanya D. Mann yes, and Kim Hughes yes.

Minutes Submitted by Tanya D. Mann with edit by Kimberly Hughes

Kim Hughes  
President/Mayor

6-9-2020  
Date

Tanya D Mann  
Secretary/Councilmember

6-9-2020  
Date

COVID-19