

Town Of Ellendale
Incorporated 1905
Ellendale, Delaware 19941
February 4, 2020
Regular Meeting Minutes

7:00pm Meeting Called to order by President/Mayor Kim Hughes at 7:00 p.m.

Roll Call: Sherita Perry present, Vice President Virginia Weller present, Tamara Skis present, Tanya D. Mann present, and President/Mayor Kim Hughes- present

Citizen Recognition there was no one to be recognized tonight. President/Mayor Kim Hughes gave a brief introduction of the purpose for the citizen recognition to all the visitors.

Approval of Agenda- Tanya D. Mann made the motion to accept the agenda with the changes and Tamara Skis gave the second: with all in favor, motion so carried.

Approval of the Minutes- Vice President Virginia Weller made the motion and Sherita Perry gave the second; all in favor, so carried.

Treasurer's Report- Report was reviewed by President/Mayor Kim Hughes and a motion was made by Vice President Virginia Weller to pay all invoices and wages. The second by Tanya D. Mann with all in favor; so, carried.

Police Report- was read by Mayor Kim Hughes and a motion was made by Tanya D. Mann and seconded by Sherita Perry all in favor so carried.

Solicitor's Report- He will elaborate when needed and necessary

Recognition of Visitors- *None were made*

Old Business

Comprehensive Plan Review Update- The Comprehensive Plan now includes the maps of Ingram Village. President Kim Hughes will invite Dorothy to the March meeting with maps for the mark up. Dorothy is a representative of State Planning. Tamara Skis suggested the Comprehensive Plan should reflect the plan for growth in town and the surrounding community in which it will serve.

Committee Updates Land Use, these meeting have been scheduled for February 19, 2020. The first meeting is scheduled to begin at 6:00pm.

Charter Change Project – Still a work in progress with language changes; *capitation* captia dollar amount change; late penalty on tax amount change; no longer looking to add a mile jurisdiction for police due to *issues;* Boundaries to reflect current Town limits; budget and fiscal year due date changes. *legal*

Zoning/Town Code Project – The Town of Ellendale have scheduled a zoning meeting for February 19, 2020 at 6:30pm.

Audit- The audit for 2018 is back and looking into investing the towns extra money and making sure a second person okays to pay; fix undeposited funds account; found an error on page 6. President Hughes will

Sombar & Co. (auditors)

reach out to Tom Sombar, Town Auditor to fix and council will look for more errors. They cannot start 2019 Audit until after tax time in April.

New Business

Member needed for Planning Commission - Mayor Kim Hughes will be meeting with the Planning Commission board on February 19, 2020pm and hopefully be swearing in a new member.

Fee Schedule - The fee schedule for needs to be looked at for possible changes. The current tax rate is based off the Sussex County 1974 assessment rate and 50% of assessment. The Town of Ellendale charges of \$1.80 per ^{needs} ~~we~~ need to possibly raise ^{be} this.

Tax Rate - Tabled until we can get accurate numbers in place to propose a 2019 and 2020 budget. The tax rate ^{\$100} needs to get be decided on along with Salaries and fee schedule rates to properly propose a 2019 and 2020 budget.

Council, Town, and Police Salaries - tabled

Adjournment at 9:06p.m. By Tanya D. Mann and second by Tamara Skis all in favor so carried.

Minutes Submitted by Tanya D. Mann

Kim Hughes

Mayor/President

3/3/2020

Date

Tanya D Mann

Secretary

3-3-2020

Date