

Regular Meeting Minutes
August 11th, 2021

7:00pm – Regular Meeting

1. Call to Order

At 7:00pm, the regular Town Hall meeting for August 11th, 2021, was called to order by President Kim Hughes

2. Moment of Silence/ Pledge of Allegiance

Moment of Silence and Pledge of Allegiance lead by Kim Hughes

3. Roll Call

Kim Hughes, President – Present; Virginia Weller, Vice President – Present; Tamara Skis, Secretary – Present; Aaron Moore, Treasurer – Present.

In Attendance: See sign in sheet

4. Citizen Service Recognition

No Citizens to recognize this month.

5. Approval of Agenda

Items 6, 9.13, 9.14, 9.15, 9.16 were tabled. Motion to accept the agenda with the revisions - Virginia Weller. Second - Debbie Short. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

6. Reading & Approval of Minutes

Tabled

7. Treasurer's Report

Kim Hughes reviewed the Treasurer's report. Motion to accept the Treasurer's Report – Tamara Skis. Second – Virginia. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

8. Police Chief's Report

Chief Von Goerres read the police report. Motion to accept the submitted police report – Aaron Moore. Second – Tamara. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

9. Old Business

- 9.1 Ingram Village Update - DelDOT reviewed the entrance and they were okay with the Town releasing the permits for the 6 townhomes. There was some discussion about a new construction entrance, but nothing definitive was decided.
- 9.2 Comprehensive Plan Review Update - The Town received comments back from the PLUS committee on the submitted plan. According to President Hughes, the changes are minor which included some missing data or reformatting of information. There was also some requests to update some maps.

- 9.3 Committee Updates – The Sunshine Committee had a request to be allowed to do a Back to School event, Movie in Park. Mrs. Roxann Moore had offered to donate her equipment to hold the event as a free event for the kids in the neighborhood. The Council discussed and decided on setting the event for the 4th of September starting around 8pm. The Council also discussed the tree lighting event, but decided to table the discussion until it was better understood how Covid-19 could possibly impact restrictions
- 9.4 Charter Change Project - The Council decided to start the meetings early to review the Charter and make recommendations about changes needed. Starting in September, there would be 30 mins before the regular town hall to review.
- 9.5 Insight Homes Proposed Building Plans – Insight Homes has been advertising their new buildings and have a meeting with the planning commission to review new site plans.
- 9.6 Annexation – Newdale Acres has submitted annexation requests, but at the time of the meeting, information was still missing from Sussex County. Councilmember Moore reminded the residents in attendance that this property was already approved and will be built regardless of annexation into town. Councilmember Skis reiterated that this is a revenue stream to support activities from the Town that the residents keep asking for.
- 9.7 Zoning Ordinance Update - The Planning Commission was reviewing ways to possibly merge lots so that an owner of two or more adjoining lots could have them as one continuous. This was out of a request from the Fire Company wanting to do construction on some property they own. Craig Eliassen advised that there was such a thing called a confirmatory deed which would functionally do what the fire company was looking for. Aaron Moore advised that he would take that information back to the Fire Company and the Planning Commission.
- 9.8 2021 Road Projects Update - The McCaulley Ave work was completed, but the crew did not put the bumpers back in place. There was a complaint that the millings were distributed to someone without the knowledge of the town. There was discussion on how this should be reviewed and Kim Hughes agreed that she would look into it.
- 9.9 Website Management Update - There was conversation about where information will be posted regarding meetings. Tamara Skis advised that the website will have meetings more regularly than social media accounts.
- 9.10 18238 Beach Highway Site Update - Kim Hughes read an email exchange from the property owner regarding the lights at the property, which continue to be a nuisance to residents on Pin Oak St. Aaron Moore was asked to review the ordinances and possibly put a light ordinance together if there wasn't something already in place. There was also discussion about the development of the property, but nothing had been submitted or requested by the property owner.
- 9.11 Sussex County Sewer Capacity - Aaron Moore recently learned that the County put into place a condition that if a new home was being built in the Greenwood area, and they wanted to be attached to the sewer, they would have to annex into the Town of Greenwood.
- 9.12 Playground equipment replacement Update - The representatives that were giving funding were able to provide the majority of the cost of the playground equipment. Aaron Moore was unable to get in touch with the salesman that provided the original quote. There was discussion about how to handle and attempt to get the same information.

9.13 Fee Schedule Update - Tabled

9.14 Shorts Annexation Proclamation – Tabled

9.15 Maintenance Equipment replacement Update - Tabled

9.16 2022 Budget Update - Tabled

10. New Business:

10.1 Traffic Enforcement - There was discussion about how traffic enforcement works for the Town. Chief Von Goerres advised that he does it on grant and showed evidence of what the reports look like when he conducts the stops.

10.2 Candy Rain - Jay Jones approached Kim Hughes about having the Candy Rain event this year. Tamara Skis suggested that they wait until September to have the discussion in case additional restrictions are leveraged because of Covid-19.

10.3 Back to School - Discussion about sponsoring the event, alongside First State Community Action. There was some discussion about trying to offer flu shots at the same time as done in years previous. Motion to hold the back to school backpack event and flu shot clinic on August 28th from 10am to 2pm - Aaron Moore. Second - Debbie Short. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

11. Correspondence: The Town received a bill from the company which did the sidewalks in Ingram Village, and it was over the bidded amount. There was discussion about whether or not the Town was going to pay the difference. Motion to pay that company the eighty five hundred that was originally agreed to in their bidding process - Tamara Skis. Second - Aaron Moore. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

12. Recognition of Visitors: A resident came forward to discuss the overall cleanliness and hygiene of another property. According to the resident, the property owner is burning materials which should not be burned out in the open. There is concern for the property owner's well being. The resident in session was advised by members of the fire company in attendance that if there is burning of trash or other material happening, to call 911 and report it, as it leaves a trail of calls to the property. There was also discussion on how to possibly help the elderly resident.

13. **Executive Session:** None

14. **Adjournment:** Motion to adjourn – Tamara Skis. Second – Virginia Weller. Voting in favor of the motion: Kim Hughes, Virginia Weller, Deborah Short, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

Meeting adjourned at 10:01 pm

Kim Hughes
President

Oct. 13, 2021
Date

Tamara m Skis
Secretary/Councilmember

Oct 12, 2021
Date

Due to
COVID